# Fonterra Online Meeting Guide 2024

## Before you begin

The online meeting is viewable from any computer, tablet or smart phone with an internet connection.

Ensure your browser is compatible. Supported browsers are:

- Chrome: Version 107 and later
- Edge: Version 107 and later
- Safari: Version 16 and later
- Firefox: Version 104 and later

If you are experiencing any playback issues please ensure your browser is updated to the latest version.

To access the online meeting click on the link below, or copy and paste the link to your browser:

### https://fonterra.brandlive.com/Fonterra-Co-operative-Group-Annual-Meeting/en



To join or register for the online meeting please enter your full name and email address. These fields are mandatory. Please also include the names of any additional viewers from your device.

If you are a Proxy, enter your name. If you are an invitee from another organisation, enter the name of the company.

Once all details are entered, click on "Submit".

You may pre-register for the Annual Meeting. Once you click "Submit" you will be sent an email to the email address you provided. This will include a link to access the online meeting.



Once the Annual Meeting begins the video stream will begin to play automatically. If it does not, refresh your browser and the player will restart. The volume control is on the bottom left of the player window.





#### How to vote

If you are eligible to vote, have not already voted and wish to vote during the Annual Meeting, click on the 'Voting' tab on the menu bar, then on 'Click here to vote'. This will open a new tab in your browser taking you to the electionz.com voting page.

You will need your Personal Identification Number (PIN) and password from your voting pack.

By entering the PIN and password for a shareholder, you warrant and undertake that you are authorised to exercise the vote of that shareholder.

Your PIN and password will not expire, so you can log in as often as you like to complete your voting.

The password is case sensitive and must be entered as it appears on your voting paper.

The Chair will announce when online voting on the resolutions opens and closes during the Annual Meeting. After voting online, you do not need to submit your Voting Paper and it can be destroyed.



#### **Asking a Question**

In the top menu bar, click 'Q&A', then on 'Ask a Question'. Enter your question along with your supply number/s at the bottom of the page. Click on 'Ask' to submit your question.

#### **Technical Help**

Click on the "Help" button in the top menu bar or phone support will be available on the day of the event and throughout the Annual Meeting by calling 09 300 3069.

#### **Document Links**

The Meeting Guide and Notice of Meeting can be accessed by clicking "Documents" in the top menu bar.